

**Part I**  
**Interments and Disinterments**

**Office Hours**

4. The Cemetery Office at Woodlawn Cemetery shall be open to the public during such days and times as specified by the City.

**Notice Required**

5. (1) The Cemetery Office shall be notified in advance, during regular office hours, of any interment as follows:
  - (a) a minimum of 24 hours in advance of any interment; and
  - (b) this notification excludes Saturdays, Sundays and Holidays.
- (2) interments with less than the required notice may be approved at the discretion of the Cemetery Superintendent; however, additional fees shall apply as identified in the approved schedule of fees and charges.

**Services Times**

6. All interments shall be done under the direct supervision of a cemetery employee, and shall occur at the following times:
  - (a) 9:00 a.m. to 4:00 p.m. – Monday to Friday;
  - (b) 9:00 a.m. to 4:00 p.m. – Saturday (overtime fees apply);
  - (c) 9:00 a.m. to 1:00 p.m. – Sunday (overtime fees apply); or
  - (d) interments outside of these hours may be approved at the discretion of the Cemetery Superintendent; however, additional fees shall apply as identified in the approved schedule of fees and charges.

**Telephone Arrangements**

7. The City accepts no responsibility for any error or misunderstanding that may arise from interment or other arrangements made by telephone.

**Permit Required**

8. No interments or disinterments shall be allowed in any grave until the Licensee, the Licensee's legal representative or authorized decision-maker is in possession

of a burial permit or disinterment permit, and responsibility for the Cemetery charges have been confirmed. In the case of the disinterments of cremated remains, no disinterment permit is required, however, such requests shall still need to be confirmed with the Cemetery Superintendent.

### **Approved Vault Required**

9. No interment shall be allowed without the use of an approved burial vault in all sections of the Cemetery except for interments of infants and children, and approved vaults must conform to existing City specifications.

### **Disinterment**

10. In the case of any disinterment, the City shall only be responsible for ensuring that the soil is sufficiently excavated to permit safe access to the human remains or urn for removal by the attending funeral home staff.

### **Mandatory Perpetual Care Contribution**

11. (1) The cost of any interment shall include the appropriate contribution to the fund for perpetual care.
- (2) No subsequent interment shall be permitted in a grave where there has been no contribution made to the fund for perpetual care; however, subsequent interments in a grave, including of cremated remains, shall be permitted so long as for each interment there is the appropriate contribution made to the fund for perpetual care.

### **Use of an Adult Grave**

12. (1) Two casket interments shall be permitted in a single adult grave provided that the first casket is a deepened interment and at sufficient depth to ensure a minimum of one meter of soil covers the second casket.
- (2) Interments of cremated remains are also permitted in an adult grave. The total number of interments in a single adult grave cannot exceed four.

### **Use of a Cremation Grave**

13. A maximum of two interments of cremated remains shall be permitted in a cremation grave.

### **Use of a Child Grave**

14. (1) The use of a child grave shall be determined on the basis of the child being 12 years of age and younger and the casket measuring less than 120 cm (48 inches) in length.

- (2) Additional interments of cremated remains may be permitted in a child grave provided that:
  - (a) the grave was previously purchased and used for a child interment;
  - (b) the cremated remains to be interred with the child are those of a parent or sibling; and
  - (c) the total number of interments does not exceed three.

### **Use of an Infant Grave**

15. The use of an infant grave shall be determined on the basis of the infant being one month of age and younger and the casket measuring less than 24 inches in length. No additional interments shall be permitted in an infant grave, excepting interment of cremated remains.

### **Use of a Military Grave**

16. The only interments permitted in a Military Grave shall be those persons who at the time of their death were: serving members of the Canadian Armed Forces, veterans of the Canadian Armed Forces, allied veterans of the Second World War or Korean Conflict, serving or past members of the Royal Canadian Mounted Police, or those members of the Saskatoon Police Service killed in the line of duty, and in all cases shall include the spouse of the person.

### **Discharge of Firearms**

17. Salutes involving the discharge of firearms shall be permitted only for military funerals and provided that the Cemetery Superintendent is notified in advance. Any use of live ammunition must be approved by the Chief of Police for the City.

### **Scattering**

18. The scattering of cremated remains shall be permitted only in areas defined by the Cemetery Superintendent, and subject to any administrative conditions that may be imposed.

### **Interment of Indigent Persons**

19. (1) The City shall provide interment rights free of charge for an unclaimed body or for a deceased indigent person where the City is instructed to provide interment rights free of charge pursuant to the provisions of *The Cemeteries Act, 1999* and any regulations thereto addressing the interment of indigent persons.
- (2) The interment of indigent persons shall occur in single plots, the location of which shall be within the sole discretion of the City.

- (3) No one may install a Monument on a plot utilized for the interment of an indigent person until the Perpetual Care fee, set out in the Cemetery Bylaw, has been paid.
- (4) No other interments shall be permitted in a plot provided pursuant to this section until the grave price, set out in the Cemetery Bylaw, has been paid.

### **Exemptions and Exceptions**

- 20. The Cemetery Superintendent may, at his discretion, and where special circumstances exist, make exceptions to these Regulations.