

Applicant Information

<p>Registered Owner(s) of the Site</p> <p>Name: _____</p> <p>Address: _____ Postal Code: _____</p> <p>City/Prov.: _____</p> <p>Phone: _____ Fax: _____</p> <p>E-mail: _____</p>	<p>Authorized Agent to Act on Behalf of Owners</p> <p>Name: _____</p> <p>Address: _____ Postal Code: _____</p> <p>City/Prov.: _____</p> <p>Phone: _____ Fax: _____</p> <p>E-mail: _____</p>
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Property Information

Legal Description: _____

Civic Address: _____

Description of existing use of land and building(s), including number of buildings and number and type of units (attach additional notes if necessary): _____

Is this application to convert an existing building? Yes No

If yes: 1. Please refer to City of Saskatoon Policy C09-004 Condominium Approvals and attach all required documentation referred to therein; and,

2. You must notify any tenants who move into the building after this application has been filed of this proposed conversion.

Required Attachments

Please provide the following information for our consideration and records:

1. Site Plan:

New Condominium: 1 copy of a Condominium Plan prepared by a Registered Land Surveyor, and 1 copy of the working drawings, including a site plan for this proposal; Plan Attached

OR

Condominium Conversion: 2 copies of as-built drawings, including site plan; a Condominium Plan prepared by a Registered Land Surveyor is required before final approval; Plan Attached

2. Additional Information: Copy Attached

In the case of existing building conversions, attach all required documentation as per City of Saskatoon Policy C09-004 Condominium Approvals

3. Application Fee: Fee Attached

I have enclosed the required non-refundable application fee:

- \$750.00 for the registration of a condominium plan for new development
- \$750.00 for the registration of a condominium plan involving the conversion of an existing building, plus per unit fee of \$250.00 per unit (with no maximum)

Declaration of Applicant

I hereby certify that all the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canada Evidence Act*.

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY:

Cash Receipt No.: _____ Amount Paid: _____ Cheque No.: _____